

Williamstown Township Township Board Meeting Minutes December 11, 2024

Call to Order

The Williamstown Township Board of Trustees held their regular meeting at 7:00 p.m. on December 11, 2024. Supervisor Poth called the meeting to order and led the Pledge of Allegiance.

Roll Call

Present: Supervisor Poth, Clerk Cleveland, Treasurer VanErp, Trustee Brinker, and Trustee Creagh.

Trustee Steinberg arrived at 7:02 pm.

Approval of Agenda

Motion by Trustee Creagh, second by Trustee Brinker to approve the agenda.

Motion passed.

Public Comment for agenda and non-agenda items

Opened at 7:01 PM

Kevin Mark – resident and Planning Commission Member – expressed concerns about the inconsistent access and ability to utilize the technology in the Board Room and its impact on all those who regularly attend meetings. His suggestions included posting the password for Guest WiFi and displaying the agenda on the screens so that participants can follow along more easily. Mr. Mark also expressed concerns about safety on our township roadways and the number of citations that are issued by Meridian Township Police.

Closed at 7:05 PM

Consent Agenda

Trustee Creagh moved the consent agenda consisting of:

- Approve the minutes of the November 13, 2024 Board Meeting.
- General Fund Accounts Payable Paid #1, check numbers 32060-32073, for a total of \$20,122.41 and Accounts Payable Paid #2, check numbers 32079-32089, for a total of \$15,703.01.
- General Fund Accounts Payable for Approval #1, check numbers 32074-32078, for a total of \$1,871.94 and Accounts Payable for Approval #2, check numbers 32090-32097 for a total of \$2,699.14.
- October Payroll Paid, check numbers 51292-51324 and EFTs 833-835, for a total of \$22,818.99 (phys. check amount), and Direct Deposit DD1007-1037, for a total of \$24,382.45.
- Revenue and Expenditure report ending November 30, 2024.
- Balance Sheet Ending November 30, 2024.
- GL Activity Report
- Building Report
- Police Report
- Draft PC Minutes
- Acknowledge receipt of the Treasurer's report for November 2024

Seconded by: Treasurer VanErp

Discussion: Trustee Steinberg asked that the minutes reflect that the resident on Hart Rd. will receive information prior to the road work being completed in 2025. He also confirmed that other PC Applicant's information was on file.

Roll Call Vote:

Ayes: Clerk Cleveland, Treasurer VanErp, Trustee Brinker, Trustee Creagh, Trustee Steinberg, and Supervisor Poth.

Nays: None

Motion Passed.

Planning Commission Report – Chair Eidt shared summaries of the Master Plan Workshop (10/23) and the Planning Commission (PC) Meeting (11/14). The Master Planning Workshop on October 23rd consisted of an economic analysis of our area, as well as a presentation on our local parks. On November 14th at the PC Meeting, a Public Hearing for the proposed Private Road Ordinance was held, as well as a Public Hearing for Miscellaneous Zoning Amendments. All were recommended to the Board for approval. Action on the Committee for Officer Elections was tabled until the January 22nd meeting. Planned Unit Development – Cluster Zoning Amendments were reviewed. A Public Hearing was set for the January 22nd meeting. The Future Land Use Map, as well as Planned Trails and Greenway Corridors Map were also discussed. It was decided that subcommittees will be formed with other shareholders to provide further guidance on these subjects. Chair Eidt inquired how the new Board would like information shared regarding Master Plan sessions and Planning Commission Meetings. The Board concurred that updates are not critical after Master Planning sessions but would like him to continue to provide summaries after PC Meetings. It was noted that Sean Haskin will be resigning his position as Planning Assistant and Code Enforcement. Mr. Doozan may be able to temporarily assist in the transition.

ACTION ITEMS

Budget Amendments

Clerk Cleveland moved the Board approve the following budget amendments for the 2024-2025 budget.

Budget amendments			
Add to	Reduce	Amount	
101-101-985.000 Board Infrastructure	101-101-980.000 Capital Outlay	\$ 85.00	no funds allocated
101-209-752.000 Assessor Supplies	101-209-703.000 Assessor 2	\$ 1,200.00	over budget
101-253-752.000 Treasurer Supplies	101-253-980.000 Capital Outlays	\$ 700.00	over budget
101-441-926.000 Public Works-Drains	101-441-946.000 Engineers	\$ 1,500.00	over budget
401-754-925.000 Park House Utilities	101-751-925.000 Utilities-Park	\$ 83.31	no funds allocated
12-11-24 Budget Admendments			

Seconded by: Trustee Brinker

Discussion: None.

Roll Call Vote:

Ayes: Treasurer VanErp, Trustee Brinker, Trustee Creagh, Trustee Steinberg, Supervisor Poth, and Clerk Cleveland.

Nays: None

Motion Passed.

Foster Swift Lawsuit

Trustee Steinberg moved the Williamstown Township Board adopt Resolution #135-2024 to support Foster Swift's appeal regarding the Michigan Public Service Commission's October 10, 2024 order.

Seconded by: Treasurer VanErp

Discussion: The Board discussed liability implications should the resolution be adopted in support of the appeal regarding the Michigan Public Service Commission's order divesting municipalities from any meaningful local zoning authority. It was determined that there wouldn't be any liability to the Township.

Roll Call Vote:

Ayes: Trustee Brinker, Trustee Creagh, Trustee Steinberg, Supervisor Poth, Clerk Cleveland, and Treasurer VanErp.

Nays: None

Motion Passed.

Reappointment of the Board of Review

Trustee Creagh moved the Williamstown Township Board re-appoint Jerry Eidt, Brian Johnston, and Mike Rice to the Board of Review, and Lisa Fletcher as alternate Board of Review member with terms expiring 12-15-26.

Seconded by: Trustee Brinker

Discussion: Trustee Steinberg confirmed that Lisa Fletcher attends the meetings, even though she is an alternate.

Roll Call Vote:

Ayes: Trustee Creagh, Trustee Steinberg, Supervisor Poth, Clerk Cleveland, Treasurer VanErp, and Trustee Brinker.

Nays: None

Motion Passed.

PC Commission Appointment

Trustee Steinberg moved the Township Board approve the Supervisor's suggested appointment of Aaron Porter to the Planning Commission with a term expiring September 2027 to fulfill the balance of Ron Poth's term.

Seconded by: Trustee Creagh

Discussion: None,

Motion Passed.

Maner Costerisan – Adam Frost

Clerk Cleveland moved the Board approve the agreement as presented for accounting services with Maner Costerisan.

Seconded by: Trustee Brinker

Discussion: Treasurer VanErp provided information on the consulting services that Mr. Frost will provide the Township on a quarterly basis. The Board discussed rate comparisons for these services. It was noted that Maner Costerisan is already under contract.

Roll Call Vote:

Ayes: Trustee Steinberg, Supervisor Poth, Clerk Cleveland, Treasurer VanErp, Trustee Brinker, and Trustee Creagh.

Nays: None

Motion Passed.

Discussion Items

Private Road Ordinance and Zoning Amendments – Supervisor Poth requested the Board review the Proposed Private Road Ordinance and Revisions to the Zoning Ordinance ahead of the approval process at January's Meeting.

Winter Taxes – Treasurer VanErp shared that a record number of residents have come into the office to inquire about the significant increase in their winter taxes. To assist the Board if they get questions from residents, she reviewed the information and graphs she has created to help taxpayers better understand how the amount is computed and where the taxes are allocated. She also reminded the Board that this information is graphically shared along with the tax bills.

Strategic Planning – Supervisor Poth noted that the meeting was postponed in December. The new date for the planning session will occur Friday, January 17th from 1pm-3pm at the Township Hall. Information and resources will be sent out in advance of the meeting.

Correspondence from Mr. Grebner – Supervisor Poth addressed the communication that had been shared to the Board and Planning Assistant from Mr. Mark Grebner, whose clients are Cheryl Underwood and Brian Wamhoff. As of the Board Meeting, there hadn't been any communication from the Township Attorney regarding this letter and its assertions. Trustee Brinker noted the possibility that perhaps the letter hadn't yet been received by the attorney. Board members shared compliance concerns regarding the Township Ordinances and possible courses of action. It was concluded that it was hard to make any determinations without hearing from the lawyers first. Supervisor Poth noted that he would contact the attorneys and possibly seek perspective from the Michigan Township Association.

Reports – Departments and Committees

NIESA – No report.

Parks Committee – No Report.

Senior Center – Trustee Steinberg shared that 300 people attended the December Holiday Open House and over 30 new members joined. Work will commence on Friday, December 13th to officially move to the new location. All participants who would like to assist are welcome.

Elections – No report.

Cemetery – There is a meeting scheduled for January.

Roads – No report.

Branch School – Clerk Cleveland noted that the Branch School Christmas Open House was well attended by about 40 people. They enjoyed the atmosphere, music, snacks, and crafts.

Public comment for agenda and non-agenda items

Opened at 8:28 PM

Kevin Mark – resident and Planning Commission Member – shared his perspective on visitor parking at the Christmas Decoration display on Burkley Road.

Closed at 8:31 PM

Adjournment and Review

Trustee Creagh moved to adjourn the meeting.

Seconded by Clerk Cleveland

Meeting adjourned at 8:32pm

Minutes approved by:

Julie Bellinger, Recording Secretary

Date

Robin A. Cleveland, Township Clerk

Date

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GEN I GENERAL FUND CASH					
12/17/2024	GEN I	32098	DTE ENERGY	#11001 - ELECTRICITY FOR 993 E. SHERWOOD	215.79
				#11002 - ELECTRICITY FOR 4990 ZIMMER RD	615.26
				#11003 - ELECTRICITY FOR 507 E. GRAND RI	41.98
				#11005 - ELECTRICITY FOR 525 E. GRAND RI	17.62
					<u>890.65</u>
12/18/2024	GEN I	32099	ELAN FINANCIAL SERVICES	#11006 - CREDIT CARD	2,218.11
12/18/2024	GEN I	32100	MICHIGAN AVIAN EXPERIENCE	WARRANT - REPLACEMENT CHECK FOR HARVEST	300.00
					<u>300.00</u>
GEN I TOTALS:					
Total of 3 Checks:					3,408.76
Less 0 Void Checks:					0.00
Total of 3 Disbursements:					<u>3,408.76</u>

Check Register Report For Williamstown Township
For Check Dates 12/01/2024 to 12/31/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/19/2024	GEN I	51328	DONNELLY, JOSEPH	111.38	102.87	0.00	Open
12/27/2024	GEN I	51329	EIDT, GERALD	225.00	198.23	0.00	Open
12/27/2024	GEN I	51330	FLETCHER, LISA A	75.00	66.07	0.00	Open
12/27/2024	GEN I	51331	O'NEIL, TIMOTHY S	1,580.00	1,281.71	0.00	Open
12/11/2024	GEN I	DD1038	BELLINGER, JULIE M	843.75	0.00	532.76	Open
12/11/2024	GEN I	DD1039	DANSTROM, KERRI L	878.76	0.00	633.35	Open
12/11/2024	GEN I	DD1040	HASKIN, SEAN K	408.00	0.00	373.85	Open
12/11/2024	GEN I	DD1041	RHINES, DANIEL	1,480.00	0.00	1,136.35	Open
12/11/2024	GEN I	DD1042	STEVENSON, MARK E.	761.94	0.00	698.74	Open
12/19/2024	GEN I	DD1043	BELLINGER, JULIE M	932.81	0.00	621.80	Open
12/19/2024	GEN I	DD1044	DANSTROM, KERRI L	883.39	0.00	637.42	Open
12/19/2024	GEN I	DD1045	HASKIN, SEAN K	287.75	0.00	265.74	Open
12/19/2024	GEN I	DD1046	RHINES, DANIEL	1,535.50	0.00	1,222.41	Open
12/19/2024	GEN I	DD1047	STEVENSON, MARK E.	771.06	0.00	706.77	Open
12/27/2024	GEN I	DD1048	BELLINGER, JULIE M	75.00	0.00	66.07	Open
12/27/2024	GEN I	DD1049	BRINKER, JAMES E	479.17	0.00	422.15	Open
12/27/2024	GEN I	DD1050	CHIRICO-BRANDON, GWEN L	75.00	0.00	41.07	Open
12/27/2024	GEN I	DD1051	CLEVELAND, ROBIN	2,750.00	0.00	2,190.23	Open
12/27/2024	GEN I	DD1052	CREAGH, KEITH	479.13	0.00	423.37	Open
12/27/2024	GEN I	DD1053	CUTSHAW, JILL	79.65	0.00	78.57	Open
12/27/2024	GEN I	DD1054	DONNELLY, MAC J	4,037.16	0.00	2,753.00	Open
12/27/2024	GEN I	DD1055	DUFFY, KEVIN M	479.17	0.00	442.52	Open
12/27/2024	GEN I	DD1056	FLORE, JAMES A	75.00	0.00	66.07	Open
12/27/2024	GEN I	DD1057	HASKIN, SEAN K	75.00	0.00	69.26	Open
12/27/2024	GEN I	DD1058	JOHNSTON, BRIAN R	75.00	0.00	66.08	Open
12/27/2024	GEN I	DD1059	MARK, KEVIN M	75.00	0.00	69.26	Open
12/27/2024	GEN I	DD1060	POTH, RONALD T	2,750.00	0.00	2,561.58	Open
12/27/2024	GEN I	DD1061	RICE, MICHAEL A	75.00	0.00	66.07	Open
12/27/2024	GEN I	DD1062	STEINBERG, MARK W	479.13	0.00	363.33	Open
12/27/2024	GEN I	DD1063	TOCARCHICK, DONNA	75.00	0.00	69.26	Open

For Check Dates 12/01/2024 to 12/31/2024

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
12/27/2024	GEN I	DD1064	VANERP, KIM	2,750.00	0.00	2,251.35	Open
12/27/2024	GEN I	DD1065	VAUGHN, STEPHEN T	2,690.00	0.00	2,236.71	Open
12/27/2024	GEN I	DD1066	WESTON, TOBIN	75.00	0.00	66.07	Open
12/18/2024	GEN I	51325	BLUE CROSS BLUE SHIELD	927.02	927.02	0.00	Open
12/18/2024	GEN I	51326	GOLDMAN SACHS	419.82	419.82	0.00	Open
12/04/2024	GEN I	EFT836	INTERNAL REVENUE SERVICE	4,672.28	4,672.28	0.00	Open
12/18/2024	GEN I	EFT837	INTERNAL REVENUE SERVICE	1,083.17	1,083.17	0.00	Open
12/18/2024	GEN I	51327	NATIONWIDE TRUST COMPANY	854.06	854.06	0.00	Open
12/17/2024	GEN I	EFT838	MICH DEPT TREASURY	935.22	935.22	0.00	Open
12/19/2024	GEN I	EFT839	MICH DEPT TREASURY	497.75	497.75	0.00	Open
Totals:			Number of Checks: 040	37,812.07	11,038.20	21,131.21	
Total Physical Checks:			7				
Total Check Stubs:			33				

AP FOR APPROVAL #1 FOR JANUARY 8, 2025 BOARD MEEETING

Check Date	Bank	Check	Vendor Name	Description	Amount
------------	------	-------	-------------	-------------	--------

Bank GEN I GENERAL FUND CASH

01/09/2025	GEN I	32101	APPLIED INNOVATION	#10988 - COPY MACHINE MAINTENANCE	433.10
01/09/2025	GEN I	32102	ASAP PRINTING, INC.	#11000 - BUSINESS CARDS	85.14
01/09/2025	GEN I	32103	LOCKE TOWNSHIP	#11004 - ELECTION PUBLICATIONS	241.22

GEN I TOTALS:

Total of 3 Checks:					759.46
Less 0 Void Checks:					0.00
Total of 3 Disbursements:					759.46

User: ROBIN

DB: Williamstown

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

REVENUE/EXPENDITURE REPORT THROUGH DECEMBER 31, 2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	12/31/2024 (ABNORMAL)	MONTH 12/31/2024 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
000 - GENERAL		1,037,124.00		681,810.30		128,033.41	355,313.70	65.74
270 - OTHER EXPENSES		0.00		0.00		0.00	0.00	0.00
TOTAL REVENUES		<u>1,037,124.00</u>		<u>681,810.30</u>		<u>128,033.41</u>	<u>355,313.70</u>	<u>65.74</u>
000 - GENERAL		0.00		0.00		0.00	0.00	0.00
100 - BANK FEES		0.00		0.00		0.00	0.00	0.00
101 - TOWNSHIP BOARD		158,563.00		54,610.69		4,250.86	103,952.31	34.44
171 - SUPERVISOR		59,195.00		42,333.09		3,826.41	16,861.91	71.51
191 - ELECTIONS		88,639.00		59,429.03		12,479.82	29,209.97	67.05
209 - ASSESSOR		72,402.00		44,030.68		2,895.79	28,371.32	60.81
215 - CLERK		57,727.00		42,498.53		5,336.71	15,228.47	73.62
247 - BOARD OF REVIEW		3,527.00		484.43		322.95	3,042.57	13.73
253 - TREASURER		70,949.00		48,035.00		5,479.17	22,914.00	67.70
265 - BUILDING AND GROUNDS		116,025.00		46,845.70		4,038.81	69,179.30	40.38
276 - CEMETERY		29,000.00		29,000.00		0.00	0.00	100.00
294 - TOWNSHIP OFFICE		73,757.00		34,214.69		2,156.13	39,542.31	46.39
371 - BUILDING INSPECTION		37,909.00		25,322.81		1,797.91	12,586.19	66.80
400 - PLANNING COMMISSION		119,677.00		52,119.39		2,216.80	67,557.61	43.55
411 - ZONING ADMINISTRATOR		17,075.00		4,491.49		305.92	12,583.51	26.30
420 - ZONING BD OF APPEALS		3,879.00		1,421.95		0.00	2,457.05	36.66
425 - COMMUNICATIONS COMMITTEE		0.00		0.00		0.00	0.00	0.00
441 - PUBLIC WORKS		46,723.00		29,153.65		624.08	17,569.35	62.40
751 - RECREATION		83,934.00		55,640.73		4,143.59	28,293.27	66.29
TOTAL EXPENDITURES		<u>1,038,981.00</u>		<u>569,631.86</u>		<u>49,874.95</u>	<u>469,349.14</u>	<u>54.83</u>
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		<u>1,037,124.00</u>		<u>681,810.30</u>		<u>128,033.41</u>	<u>355,313.70</u>	<u>65.74</u>
TOTAL EXPENDITURES		<u>1,038,981.00</u>		<u>569,631.86</u>		<u>49,874.95</u>	<u>469,349.14</u>	<u>54.83</u>
NET OF REVENUES & EXPENDITURES		<u>(1,857.00)</u>		<u>112,178.44</u>		<u>78,158.46</u>	<u>(114,035.44)</u>	<u>6,040.84</u>

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

REVENUE/EXPENDITURE REPORT THROUGH DECEMBER 31, 2024

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 207 - POLICE						
000 - GENERAL		193,550.00	27,475.08	14,379.70	166,074.92	14.20
TOTAL REVENUES		<u>193,550.00</u>	<u>27,475.08</u>	<u>14,379.70</u>	<u>166,074.92</u>	<u>14.20</u>
000 - GENERAL		0.00	0.00	0.00	0.00	0.00
301 - POLICE FUND		285,141.00	96,177.84	0.00	188,963.16	33.73
TOTAL EXPENDITURES		<u>285,141.00</u>	<u>96,177.84</u>	<u>0.00</u>	<u>188,963.16</u>	<u>33.73</u>
<hr/>						
Fund 207 - POLICE:						
TOTAL REVENUES		193,550.00	27,475.08	14,379.70	166,074.92	14.20
TOTAL EXPENDITURES		<u>285,141.00</u>	<u>96,177.84</u>	<u>0.00</u>	<u>188,963.16</u>	<u>33.73</u>
NET OF REVENUES & EXPENDITURES		(91,591.00)	(68,702.76)	14,379.70	(22,888.24)	75.01

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

REVENUE/EXPENDITURE REPORT THROUGH DECEMBER 31, 2024

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 209 - CEMETERY						
000 - GENERAL		100,000.00	138,569.37	3,552.80	(38,569.37)	138.57
TOTAL REVENUES		<u>100,000.00</u>	<u>138,569.37</u>	<u>3,552.80</u>	<u>(38,569.37)</u>	<u>138.57</u>
000 - GENERAL		0.00	0.00	0.00	0.00	0.00
567 - CEMETERY		213,439.00	101,681.19	4,423.93	111,757.81	47.64
TOTAL EXPENDITURES		<u>213,439.00</u>	<u>101,681.19</u>	<u>4,423.93</u>	<u>111,757.81</u>	<u>47.64</u>
<hr/>						
Fund 209 - CEMETERY:						
TOTAL REVENUES		100,000.00	138,569.37	3,552.80	(38,569.37)	138.57
TOTAL EXPENDITURES		<u>213,439.00</u>	<u>101,681.19</u>	<u>4,423.93</u>	<u>111,757.81</u>	<u>47.64</u>
NET OF REVENUES & EXPENDITURES		(113,439.00)	36,888.18	(871.13)	(150,327.18)	32.52

User: ROBIN

DB: Williamstown

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

REVENUE/EXPENDITURE REPORT THROUGH DECEMBER 31, 2024

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	NORMAL	(ABNORMAL)	
Fund 401 - CAPITAL PROJECT FUND							
000 - GENERAL		400.00	10,919.69	0.00	(10,519.69)		2,729.92
752 - PARK FOREST		0.00	0.00	0.00	0.00		0.00
753 - INGHAM COUNTY PARKS GRANT		0.00	0.00	0.00	0.00		0.00
TOTAL REVENUES		400.00	10,919.69	0.00	(10,519.69)		2,729.92
000 - GENERAL		0.00	0.00	0.00	0.00		0.00
101 - TOWNSHIP BOARD		1,099,637.00	24,650.00	3,500.00	1,074,987.00		2.24
445 - PUBLIC WORKS		0.00	0.00	0.00	0.00		0.00
446 - PUBLIC WORKS		387,701.00	151,496.58	0.00	236,204.42		39.08
751 - RECREATION		34,415.00	18,695.00	0.00	15,720.00		54.32
752 - PARK FOREST		0.00	0.00	0.00	0.00		0.00
753 - INGHAM COUNTY PARKS GRANT		0.00	0.00	0.00	0.00		0.00
754 - PARK HOUSE		24,988.00	108.86	88.31	24,879.14		0.44
TOTAL EXPENDITURES		1,546,741.00	194,950.44	3,588.31	1,351,790.56		12.60
Fund 401 - CAPITAL PROJECT FUND:							
TOTAL REVENUES		400.00	10,919.69	0.00	(10,519.69)		2,729.92
TOTAL EXPENDITURES		1,546,741.00	194,950.44	3,588.31	1,351,790.56		12.60
NET OF REVENUES & EXPENDITURES		(1,546,341.00)	(184,030.75)	(3,588.31)	(1,362,310.25)		11.90
TOTAL REVENUES - ALL FUNDS		1,331,074.00	858,774.44	145,965.91	472,299.56		64.52
TOTAL EXPENDITURES - ALL FUNDS		3,084,302.00	962,441.33	57,887.19	2,121,860.67		31.20
NET OF REVENUES & EXPENDITURES		(1,753,228.00)	(103,666.89)	88,078.72	(1,649,561.11)		5.91

GL ACTIVITY SUMMARY REPORT FOR WILLIAMSTOWN TOWNSHIP
 All Funds
 FROM 12/01/2024 TO 12/31/2024
 Acct Type Revenue

GL Number	Description	Beginning Balance	Debits	Credits	Ending Balance	Available Balance
Fund 101 GENERAL FUND						
101-000-402.000	PROPERTY TAXES	(7,403.01)	0.00	24,151.42	(31,554.43)	277,838.57
101-000-434.000	TRAILER TAX/PAD FEES	(441.00)	0.00	51.00	(492.00)	(292.00)
101-000-451.000	STREET LIGHTS - MEADOWDALE	0.00	0.00	936.69	(936.69)	1,263.31
101-000-476.000	BUSINESS LICENSE FEE	(60.00)	0.00	160.00	(220.00)	80.00
101-000-490.000	BUILDING PERMITS	(32,785.00)	0.00	9,105.00	(41,890.00)	(5,890.00)
101-000-574.000	STATE SHARED REVENUE	(377,838.00)	0.00	91,701.00	(469,539.00)	113,883.00
101-000-634.000	HALL RENTALS	(2,932.00)	0.00	540.00	(3,472.00)	(472.00)
101-000-669.040	WIRELESS INTERNET	(984.00)	0.00	120.00	(1,104.00)	396.00
101-000-687.000	REFUNDS & REBATES	(244.81)	0.00	94.96	(339.77)	660.23
101-000-687.441	RECYCLE REFUNDS & REBATES	(1,337.25)	0.00	50.09	(1,387.34)	612.66
Fund 207 POLICE						
207-000-427.000	SPECIAL ASSESSMENT	(6,050.00)	0.00	14,340.00	(20,390.00)	170,160.00
Fund 209 CEMETERY						
209-000-642.000	PLOT SALES	(26,800.00)	0.00	1,400.00	(28,200.00)	(10,200.00)
209-000-643.000	DEED TRANSFER/DISINTERN	(75.00)	0.00	500.00	(575.00)	(375.00)
209-000-644.000	FOUNDATIONS	(7,566.00)	0.00	352.80	(7,918.80)	1,081.20
209-000-645.000	BURIAL OPENING/CLOSING	(13,600.00)	0.00	1,300.00	(14,900.00)	100.00
Grand Total:		(478,116.07)	0.00	144,802.96	(622,919.03)	548,845.97

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.200	IND BK CASH	716,410.55	571,525.59
101-000-002.002	CONSUMERS SAVINGS	0.00	25.00
101-000-003.000	CD - FIRST NATIONAL BANK -5218	115,812.00	115,812.00
101-000-003.001	CD - INDEPENDENT BANK-4936	106,196.32	106,196.32
101-000-003.012	INDEPENDENT BANK CD 2017-4390	111,179.54	111,179.54
101-000-003.020	CONSUMERS CU	0.00	100,000.00
101-000-003.022	CONSUMERS CU-8804	0.00	100,000.00
101-000-003.023	CD - FLAGSTAR BANK-2493	91,229.75	0.00
101-000-003.033	CD -FLAGSTAR BANK-2139	110,282.69	110,282.69
101-000-003.050	CD - DART BANK-1839	112,484.17	0.00
101-000-003.060	CD -DART BANK-3867	136,508.29	136,508.29
101-000-004.000	PETTY CASH	252.00	252.00
101-000-040.000	ACCOUNTS RECEIVABLE	16,847.00	16,847.00
101-000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	188,216.87	188,216.87
101-000-072.000	DUE FROM COUNTY	7,251.64	7,251.64
101-000-084.207	DUE FROM POLICE	30.13	30.13
101-000-084.703	DUE FROM CURRENT TAX FUND	10,000.00	10,000.00
101-000-123.000	PREPAID EXPENSES	4,480.58	4,480.58
Total Assets		1,727,181.53	1,578,607.65
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE	16,407.36	3,510.43
101-000-214.000	DUE TO NIESA DELINQUENT PERS	0.00	(244.62)
101-000-214.001	DUE TO AIRPORT DELINQUENT PERS PROPERTY	0.00	(57.66)
101-000-214.209	DUE TO CEMETERY	791.04	791.04
101-000-214.401	DUE TO 401	244,886.25	0.00
101-000-222.000	DUE TO COUNTIES DELINQUENT PERS	0.00	7.82
101-000-222.002	DUE TO ZOO DELINQUENT PERS	0.00	(41.12)
101-000-222.003	DUE TO FARMLAND PRES DEL PERS	0.00	(11.55)
101-000-222.004	DUE TO SET DELINQUENT PERS	0.00	6.96
101-000-222.006	DUE TO ANIMAL CONTROL DEL PERS	0.00	(16.50)
101-000-222.008	DUE TO PARKS & TRAILS DEL PERS	0.00	(41.12)
101-000-222.009	DUE TO PUBLIC TRANS DEL PERS	0.00	(49.39)
101-000-222.010	DUE TO JUVENILE JUSTICE DEL PERS	0.00	(49.50)
101-000-222.011	DUE TO CO IND VET DEL PERS	0.00	0.03
101-000-222.012	DUE TO 911 DEL PERS	0.00	(69.98)
101-000-222.013	DUE TO JAIL/JUSTICE	0.00	(69.92)
101-000-222.015	DUE TO ELDER CARE	0.00	(24.69)
101-000-223.000	DUE TO LIBRARIES DELINQUENT PERS	0.00	(128.73)
101-000-225.003	DUE TO WILLIAMSTON DELINQUENT PERS	(0.02)	(1,264.15)
101-000-226.000	DUE TO TOWNSHIPS DELINQUENT PERS	0.00	(164.07)
101-000-228.010	STATE INCOME TAX WITHHOLDING	2,566.14	687.77
101-000-229.006	ACCRUED MESC	(690.69)	(1,618.69)
101-000-229.010	FEDERAL TAX WITHHOLDING	259.18	2,336.38
101-000-229.020	SOC SEC TAX W/H	(902.02)	1,920.72
101-000-229.030	MEDICARE TAX W/H	(211.57)	636.34
101-000-231.001	PENSION W/H	1,785.56	1,329.67
101-000-231.002	HEALTH INSURANCE W/H	201.93	201.93
101-000-231.003	AFLAC PAYABLE	1,877.17	(673.55)
101-000-234.001	DUE TO INGHAM ISD DELINQUENT PERS	0.00	(513.95)
101-000-235.000	DUE TO LANSING COMMUNITY COLLEGE DELINQU	0.00	(310.98)
101-000-255.000	DUE TO INDIVIDUALS - HALL RENTAL	885.00	715.00
101-000-255.005	RENTAL DEP LIVING CHURCH OF GOD	510.00	0.00
101-000-257.000	ACCRUED WAGES	5,480.34	5,480.34
101-000-268.000	ESCHEATABLE/UNCLAIMED MONEY	0.00	819.09
101-000-361.000	DEFERRED REVENUE	188,216.87	188,216.87
Total Liabilities		462,062.54	201,310.22
*** Fund Balance ***			
101-000-390.000	FUND BALANCE	906,996.99	906,996.99
101-000-390.001	FUND BALANCE ROADS	158,122.00	158,122.00
101-000-390.002	FUND BALANCE MINIMUM	200,000.00	200,000.00

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Fund Balance ***			
	Total Fund Balance	1,265,118.99	1,265,118.99
	Beginning Fund Balance		1,265,118.99
	Net of Revenues VS Expenditures		112,178.44
	Ending Fund Balance		1,377,297.43
	Total Liabilities And Fund Balance		1,578,607.65

Fund 207 POLICE

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH	299,305.41	191,008.34
207-000-003.000	CD - FIRST NATIONAL BANK -5218	57,905.99	57,905.99
207-000-003.001	CD2-FIRST NATIONAL BANK OF AMERICA	57,905.99	57,905.99
207-000-003.021	MSUFCU CD-C0	53,634.65	(49,368.48)
207-000-003.031	MSUFCU CD-C1	52,413.05	52,413.05
207-000-003.035	CD - MERCANTILE 1	0.00	50,000.00
207-000-003.036	CD-MERCANTILE 2	0.00	50,000.00
207-000-045.000	SPECIAL ASSESSMENTS RECEIVABLE	6,050.00	6,050.00
Total Assets		527,215.09	415,914.89
*** Liabilities ***			
207-000-202.000	ACCOUNTS PAYABLE	42,597.44	0.00
207-000-214.101	DUE TO GENERAL FUND	30.13	30.13
Total Liabilities		42,627.57	30.13
*** Fund Balance ***			
207-000-390.000	FUND BALANCE	484,587.52	484,587.52
Total Fund Balance		484,587.52	484,587.52
Beginning Fund Balance			484,587.52
Net of Revenues VS Expenditures			(68,702.76)
Ending Fund Balance			415,884.76
Total Liabilities And Fund Balance			415,914.89

Fund 209 CEMETERY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.200	IND BK CASH	175,969.42	205,376.53
209-000-003.005	CEM CD-INDEPENDENT BANK	31,171.85	31,171.85
209-000-003.006	CEM CD-FLAGSTAR-0316	44,750.41	44,750.41
209-000-003.016	MSUFCU	84,920.48	84,920.48
209-000-025.000	PREPAID EXPENSE	1,713.19	1,713.19
209-000-084.101	DUE FROM GENERAL FUND	791.04	791.04
Total Assets		339,316.39	368,723.50
*** Liabilities ***			
209-000-202.000	ACCOUNTS PAYABLE	8,048.07	0.00
209-000-240.001	DUE TO HOMECOMING/FACEPLATES	0.00	567.00
209-567-231.003	HEALTH INSURANCE AFLAC	(469.94)	(469.94)
Total Liabilities		7,578.13	97.06
*** Fund Balance ***			
209-000-390.000	FUND BALANCE	331,738.26	331,738.26
Total Fund Balance		331,738.26	331,738.26
Beginning Fund Balance			331,738.26
Net of Revenues VS Expenditures			36,888.18
Ending Fund Balance			368,626.44
Total Liabilities And Fund Balance			368,723.50

Fund 401 CAPITAL PROJECT FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
401-000-001.200	IND BK CASH	53,367.57	112,573.07
401-000-003.011	5/3 MONEY MARKET	325,364.17	325,364.17
401-000-003.339	CASE C.U.	252,211.85	252,211.85
401-000-084.101	DUE FROM GENERAL FUND	244,886.25	0.00
Total Assets		875,829.84	690,149.09
*** Liabilities ***			
401-000-667.001	HOUSE RENTAL DEPOSIT	1,650.00	0.00
Total Liabilities		1,650.00	0.00
*** Fund Balance ***			
401-000-390.000	FUND BALANCE	874,179.84	874,179.84
Total Fund Balance		874,179.84	874,179.84
Beginning Fund Balance			874,179.84
Net of Revenues VS Expenditures			(184,030.75)
Ending Fund Balance			690,149.09
Total Liabilities And Fund Balance			690,149.09

Fund 703 CURRENT TAX COLLECTION FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH	10,163.91	4,571,754.46
Total Assets		10,163.91	4,571,754.46
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	0.00	3,436.20
703-000-214.000	DUE TO NIESA	0.00	405,230.43
703-000-214.101	DUE TO GENERAL FUND	10,000.00	10,000.00
703-000-222.000	DUE TO COUNTIES	0.00	8,961.31
703-000-222.006	DUE TO ANIMAL CONTROL	0.00	20,500.92
703-000-222.007	DUE TO HEALTH SERVICES	0.00	86,119.29
703-000-222.008	DUE TO PARKS & TRAILS	0.00	68,156.22
703-000-222.009	DUE TO PUBLIC TRANSPORTATION	0.00	81,854.05
703-000-222.010	DUE TO JUVENILE JUSTICE	0.00	82,018.60
703-000-222.011	DUES TO CO IND VET	0.00	43.52
703-000-222.012	DUE TO 911	0.00	115,962.12
703-000-222.013	DUE TO JAIL/JUSTICE	0.00	115,866.46
703-000-222.015	DUE TO ELDER CARE	0.00	41,006.88
703-000-222.016	DUE TO POTTER PARK ZOO	0.00	68,156.22
703-000-222.017	DUE TO HOUSING/HOMELESS	0.00	68,348.33
703-000-223.000	DUE TO LIBRARIES	0.00	213,118.37
703-000-225.001	DUE TO SCHOOLS 33060 HASLETT	0.00	189,104.67
703-000-225.003	DUE TO SCHOOLS 33170 OKEMOS	0.00	117,959.44
703-000-225.005	DUE TO SCHOOLS 33230 WILLIAMSTON	0.00	1,027,738.58
703-000-225.013	DUE TO SCHOOLS 78080 PERRY SCHOOLS	0.00	75,349.32
703-000-226.000	DUE TO TOWNSHIPS	0.00	132,763.17
703-000-228.001	STATE EDUCATION TAX	0.00	7,968.09
703-000-234.000	DUE TO INGHAM ISD	0.00	799,266.27
703-000-234.001	DUE TO SHIAWASEE ISD	0.00	44,607.74
703-000-235.000	DUE TO LANSING COMMUNITY COLLEGE	0.00	483,708.29
703-000-237.000	DUE TO FARMLAND PRESERVATION	0.00	19,065.44
703-000-238.000	DUE TO CAPITAL REGION AIRPORT AUTHORITY	0.00	95,552.00
703-000-275.000	DUE TO TAXPAYERS	0.00	11,141.87
703-000-450.000	DUE TO SPECIAL ASSESSMENTS	0.00	48,052.21
703-000-450.207	DUE TO SPECIAL ASSESSMENTS POLICE	0.00	80,090.00
703-000-451.001	DUE TO SPECIAL ASSESSMENTS STREET LIGHTS	0.00	6,526.46
703-000-465.000	DUE TO SPECIAL ASSESSMENTS W DEL SEWER	0.00	520.42
703-000-468.000	DUE TO WILLIAMSTON SR. CTR.	0.00	34,171.59
Total Liabilities		10,000.00	4,562,364.48
*** Fund Balance ***			
703-000-390.000	FUND BALANCE	163.91	163.91
Total Fund Balance		163.91	163.91
Beginning Fund Balance			163.91
Net of Revenues VS Expenditures			9,226.07
Ending Fund Balance			9,389.98
Total Liabilities And Fund Balance			4,571,754.46

Finalized Permit List

01/02/2025

Permit	Address	Issued	Status	Category	Permit Fees	Const. Value
PB23-0123	82 FELDSPAR DR	01/16/2024	FINALED	Res. ADD / REMODEL / REPAIR	\$690.00	\$45,000
PB24-0038	63 BARRY RD	04/11/2024	FINALED	SHED	\$165.00	\$10,000
PB24-0062	4555 PETOSKEY DR	07/18/2024	FINALED	Res. ADD / REMODEL / REPAIR	\$295.00	\$16,520
PB24-0096	1598 EPLEY RD	08/01/2024	FINALED	DECK	\$165.00	\$8,000
PB24-0134	1585 BARRY RD	11/18/2024	FINALED	Reroof	\$165.00	
PB24-0138	1477 OSPREY AVE	12/04/2024	FINALED	Reroof	\$165.00	

Total Permits: 6
Total Value: \$79,520
Total Fees: \$1,645.00

Issued Permit List

01/02/2025

Permit	Address	Issued	Status	Category	Contractor	Permit Fees	Const. Value
PB24-0136	2193 BARRY RD	12/06/2024	ISSUED	POLE BARN	CNO Pople Barns	\$225.00	\$79,000
PB24-0137	2193 BARRY RD	12/05/2024	ISSUED	DEMOLISH	CNO Pople Barns	\$100.00	\$7,000
PB24-0140	6830 FOSTER RD	12/10/2024	ISSUED	Reroof	ELIEFF BROS ROOFING	\$165.00	
PB24-0141	130 DAGGERTAIL LN	12/19/2024	ISSUED	Res. New Construction	Sierra Homes Of Michigan	\$6,685.00	\$665,844
PB24-0142	5271 N WILLIAMSTON RD	12/17/2024	ISSUED	Reroof	ELIEFF BROS ROOFING	\$165.00	
PB24-0144	1381 HASLETT RD	12/18/2024	ISSUED	Reroof	ELIEFF BROS ROOFING	\$165.00	
PB24-0145	3920 N WILLIAMSTON RD	12/19/2024	ISSUED	Res. ADD / REMODEL / F	Foundation Restoration	\$230.00	
PB24-0138	1477 OSPREY AVE	12/04/2024	FINALED	Reroof	ELIEFF BROS ROOFING	\$165.00	

Total Permits: 8
Total Value: \$751,844
Total Fees: \$7,900.00