

**Williamstown Township
Board of Trustees
Regular meeting**

**Wednesday, January 8th, 2024
7:00 PM
4990 Zimmer Rd. Williamston**

- *7:00 Call the Meeting to Order
 Pledge
 Roll Call
 Agenda Approval
- 7:05 **Public Comment for agenda & non-agenda items****
- 7:15 Consent Agenda
 Minutes of December 11, 2024
 Reports: Accounts Payable – Paid
 Payroll – Paid October
 Accounts Payable – Approval
 Revenue/Expenditure
 GL Activity Report
 Balance Sheet
 Building report
 Police Report
 PC draft minutes
 Treasurer’s Report –December
- 7:20 Captain Crane
- ACTION ITEMS**
- 7:25 Central Security Upgrade
- 7:30 Reappointment of BOR-Mike Rice
- 7:35 Zoning Amendments
- 7:40 Private Road Ordinance
- 7:45 2025 Property Tax Poverty Exemptions
- DISCUSSION**
- 7:50 Recycling Schedule
- 7:53 Expansion of Park Board, Art Tour Board and ZBA
- 7:56 Strategic Planning Agenda
- 8:00 Green Burial Vehicle Problems
- 8:03 New Sick Time Laws to be approved in February
- 8:12 Budget 2025 Rough Draft by February Meeting
- 8:15 New Door Locks for Township Hall
- 8:18 Wamhoff Display Update
- 8:21 State Shared Revenue
- 8:27 Reports:
 Departments & Committees
 NIESA Parks Elections Cemetery Roads
- 8:40 **Public Comment for agenda & non-agenda items****
- 8:45 Review
- 8:50 Adjourn

All times are subject to change 3 minute time limit**

AP POLICE PAID FOR JANUARY 8, 2025 BOARD MEETING - 4TH QUARTER 2024

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank POLIC POLICE SERVICES					
01/08/2025	POLIC	1148	MERIDIAN TOWNSHIP POLICE DEPARTMENT	#11022 - 4TH QUARTER 2025 2024 POLICE SERVICE	45,380.55
POLIC TOTALS:					
Total of 1 Checks:					45,380.55
Less 0 Void Checks:					0.00
Total of 1 Disbursements:					45,380.55

DECEMBER 2024 POLICE REPORT - WILLIAMSTOWN TOWNSHIP

	JANUARY		FEBRUARY		MARCH		1ST QUARTER	
	2023	2024	2023	2024	2023	2024	2023	2024
Calls for Service	88	104	96	93	90	127	274	324
Written Reports	14	22	19	19	14	19	47	60
Crash Reports	3	10	7	4	9	6	19	20
Personal Injury Reports	0	2	1	0	1	0	2	2
Citations	1	1	4	0	1	0	6	1
Charges	2	1	5	0	2	0	9	1
Arrests	2	1	0	0	2	1	4	2
Patrol Hours	181.00	195.00	161.25	165.75	181.00	183.50	523.25	544.25
Billable Patrol Hours	14.00	32.25	23.50	12.25	17.25	25.00	54.75	69.50
Cost	\$979.72	\$2,314.58	\$1,637.48	\$879.18	\$1,201.98	\$1,794.25	\$3,819.18	\$4,988.02
	APRIL		MAY		JUNE		2ND QUARTER	
	2023	2024	2023	2024	2023	2024	2023	2024
Calls for Service	92	113	75	112	90	123	257	348
Written Reports	7	18	11	10	12	10	30	38
Crash Reports	1	5	5	5	3	7	9	17
Personal Injury Reports	0	1	0	1	1	1	1	3
Citations	0	2	0	0	0	0	0	2
Charges	0	2	0	0	0	0	0	2
Arrests	1	2	1	1	0	1	2	4
Patrol Hours	177.00	179.00	179.00	200.75	171.75	188.75	527.75	568.50
Billable Patrol Hours	17.25	20.50	30.50	21.25	13.00	29.00	60.75	70.75
Cost	\$1,201.98	\$1,471.29	\$2,125.24	\$1,525.11	\$905.84	\$2,081.33	\$4,233.06	\$5,077.73
	JULY		AUGUST		SEPTEMBER		3RD QUARTER	
	2023	2024	2023	2024	2023	2024	2023	2024
Calls for Service	109	112	121	119	129	103	359	334
Written Reports	19	16	15	17	32	11	66	44
Crash Reports	5	3	6	9	11	10	22	22
Personal Injury Reports	3	3	1	3	3	5	7	11
Citations	0	0	1	1	2	1	3	2
Charges	0	0	1	1	2	2	3	3
Arrests	2	1	0	0	2	2	4	3
Patrol Hours	183.50	177.25	183.25	177.75	177.25	180.00	544.00	535.00
Billable Patrol Hours	26.50	22.75	21.00	37.25	40.75	37.75	88.25	97.75
Cost	\$1,846.52	\$1,632.77	\$1,463.28	\$2,673.43	\$2,839.46	\$2,709.32	\$6,149.26	\$7,015.52
	OCTOBER		NOVEMBER		DECEMBER		4TH QUARTER	
	2023	2024	2023	2024	2023	2024	2023	2024
Calls for Service	129	100	129	91	99	109	357	300
Written Reports	32	18	32	18	25	16	89	52
Crash Reports	11	9	11	11	10	9	32	29
Personal Injury Reports	3	1	3	1	1	0	7	2
Citations	2	0	2	0	0	1	4	1
Charges	2	0	2	0	0	1	4	1
Arrests	2	2	2	0	2	2	6	4
Patrol Hours	177.50	185.50	182.00	175.25	180.50	179.00	540.00	539.75
Billable Patrol Hours	18.75	35.50	28.25	23.50	25.50	20.50	72.50	79.50
Cost	\$1,306.50	\$2,547.84	\$1,968.46	\$1,686.60	\$1,776.84	\$1,471.29	\$5,051.80	\$5,705.72
YEAR TO DATE								
	2023	2024						
Calls for Service	1247	1306						
Written Reports	232	194						
Crash Reports	82	88						
Personal Injury Reports	17	18						
Citations	13	6						
Charges	16	7						
Arrests	16	13						
Patrol Hours	2135.00	2187.50						
Billable Patrol Hours	276.25	317.50						
Cost	\$19,253.30	\$22,786.98						

WILLIAMSTOWN TOWNSHIP
PLANNING COMMISSION WORKSHOP MEETING
MINUTES – 12/10/2024

CALL TO ORDER

The Williamstown Township Planning Commission convened at 7:00pm at the Township Hall, 4990 Zimmer Road, Williamston, MI. Chair Eidt called the meeting to order and reviewed the agenda.

PRESENT: Chair Eidt, Commissioners Mark, Flore, Tocarchick, Weston, Chirico-Brandon, Cutshaw, and Trustee Creagh.

ABSENT: None

ALSO PRESENT: Planning Consultant Chris Doozan of McKenna and Planning Assistant.

PUBLIC COMMENT

None

NEW BUSINESS

◇ *Master Plan Items*

Chris Doozan provided an in-depth summary of the of the Master Plan, including the vision, goals and policies. Doozan also provided updates on the Future Land Use Map and associated 425 agreement boundaries.

Discussion ensued pertaining to the future land use areas, rezoning inquiries and the goals of the future for the township.

New Zoning Maps were provided to the Commission along with possible developable properties within the 425 agreement areas.

Discussion continued regarding the housing need vs. want within the township.

◇ *Master Plan – Parks and Recreation Master Plan Items*

Due to the lateness of the hour, it was determined to table this section until the February 26th meeting.

PUBLIC COMMENT

John Bollman provided an update and need for the importance of trails and pathways for recreational activities. Mr. Bollman thanked the Commission for the opportunity to help with the Master Plan and the dedication to improving the area.

ADJOURNMENT

Motion by Weston, Second by Cutshaw to adjourn the meeting.

Motion approved 8-0.

Meeting adjourned at 8:53 PM

Sean Haskin

Secretary

Williamstown Township Treasurer's Report

Financial Activity in December 2024

Presented at the meeting of the Township Board on Wednesday, January 8, 2025

General Ledger Report for December 2024

Account	Cash		Investment		Total
	12/1/2024	12/31/2024	12/31/2024	12/1/2024	12/31/2024
General Fund	\$ 492,772.32	\$ 571,525.59	\$ 804,267.47	\$ 1,291,556.67	\$ 1,375,793.06
Cemetery	\$ 206,247.66	\$ 205,376.53	\$ 134,403.67	\$ 340,323.76	\$ 339,780.20
Police Services	\$ 176,588.85	\$ 191,008.34	\$ 220,499.78	\$ 395,593.15	\$ 411,508.12
Capital Project Fund (401)	\$ 116,161.38	\$ 112,573.07	\$ 600,920.30	\$ 716,245.67	\$ 713,493.37

Bank Statements for November 2024

Bank Accounts	11/1/2024	Total Withdrawals	Total Deposits	Interest	11/30/2024
Independent Bank					
Gen/Cem/401	\$ 974,091.41	\$ (199,450.56)	\$ 81,656.94	\$ 1,867.79	\$ 858,165.58
Independent Bank					
Taxes	\$ 23,846.66	\$ (18,695.66)	\$ 15,473.59	\$ -	\$ 20,624.59
Huntington Bank					
Police Services	\$ 175,362.30		\$ 1,221.55	\$ 39.79	\$ 176,623.64

Cemetery Fund Investment Schedule as of December 2024

Bank Name		Maturity Date	Interest Rate	Amount	Interest Earned	Total
Flagstar Bank	CD	10/22/2025	4.15%	\$ 46,619.58	\$ -	\$ 46,619.58
MSUFCU C1	CD	6/1/2025	4.50%	\$ 83,993.60	\$ 3,790.49	\$ 87,784.09
Total Cemetery Investments				\$ 130,613.18	\$ 3,790.49	\$ 134,403.67

Williamstown Township Treasurer's Report

Police Services Investment Schedule as of December 2024

Bank Name		Maturity Date	Interest Rate	Amount	Interest Earned	Total
First National Bank	CD	6/19/2025	5.05%	\$ 57,186.01	\$ 2,951.24	\$ 60,137.25
First National Bank	CD	6/19/2025	5.05%	\$ 57,186.01	\$ 2,951.24	\$ 60,137.25
Mercantile Bank	CD	10/17/2025	4.24%	\$ 50,000.00	\$ 116.11	\$ 50,116.11
Mercantile Bank	CD	4/17/2026	4.00%	\$ 50,000.00	\$ 109.17	\$ 50,109.17
Total Police Investments				\$ 214,372.02	\$ 6,127.76	\$ 220,499.78

General Fund Investment Schedule as of December 2024

Bank Name		Maturity Date	Interest Rate	Amount	Interest Earned	Total
Independent Bank-4390	CD	12/24/2024	4.70%	\$ 111,179.54	\$ 3,987.64	\$ 115,167.18
Independent Bank-36-1	CD	1/3/2025	4.85%	\$ 111,035.60	\$ -	\$ 111,035.60
First National Bank	CD	6/19/2025	5.05%	\$ 114,372.02	\$ 5,902.51	\$ 120,274.53
Consumers CU-8796	CD	9/4/2025	5.00%	\$ 100,000.00	\$ 1,220.50	\$ 101,220.50
Flagstar	CD	11/7/2025	4.15%	\$ 115,138.07	\$ -	\$ 115,138.07
Dart Bank-3867	CD	11/26/2025	4.06%	\$ 140,391.20	\$ -	\$ 140,391.20
Consumers CU-8804	CD	3/4/2026	4.25%	\$ 100,000.00	\$ 1,040.39	\$ 101,040.39
Total GF Investments				\$ 792,116.43	\$ 12,151.04	\$ 804,267.47

401 Capital Project Fund as of December 2024

Bank Name		Maturity Date	Interest Rate	Amount	Accrued Interest	Total
Case Credit Union	TDA	1/30/2025	4.00%	\$ 240,000.00	\$ 19,775.88	\$ 259,775.88
5th/3rd Sec. - C. Schwab	CD	4/16/2026	3.90%	\$ 160,000.00	\$ 273.53	\$ 160,273.53
5th/3rd Sec. - Bank of America	CD	12/1/2025	5.15%	\$ 177,000.00	\$ 3,870.97	\$ 180,870.97
Total Capital Fund Investments				\$ 577,000.00	\$ 23,920.38	\$ 600,920.38

Williamstown Township Treasurer's Report

CD Maturity Date by Fund

Bank Name		Amount	Interest Rate	Start Date	Maturity Date	Time Length
<u>General Fund</u>						
Independent Bank 90-1	A	\$ 111,179.54	4.80%	3/24	12/24/2024	9 Months
Independent Bank 36-1	A	\$ 111,035.60	4.85%	4/24	1/3/2025	9 Months
First National Bank	Q	\$ 114,372.02	5.05%	9/23	6/19/2025	18 Months
Consumers CU	M	\$ 100,000.00	5.00%	9/24	9/4/2025	12 Months
Flagstar	Q	\$ 115,138.07	4.15%	11/8	11/7/2025	12 Months
Dart Bank - 3867	Q	\$ 140,391.20	4.00%	10/24	11/26/2025	13 Months
Consumers CU	M	\$ 100,000.00	4.25%	9/24	3/4/2026	18 Months
<u>Cemetery Fund</u>						
MSUFCU C3	Q	\$ 83,680.18	4.50%	12/23	6/1/2025	18 Months
Flagstar Bank	A	\$ 46,619.58	4.15%	10/24	10/22/2025	12 Months
<u>Police Services Fund</u>						
First National Bank	Q	\$ 57,186.01	5.05%	9/23	6/19/2025	18 Months
First National Bank	Q	\$ 57,186.01	5.05%	9/23	6/19/2025	18 Months
Mercentile Bank	Q	\$ 50,000.00	4.24%	10/24	10/17/2025	12 Months
Mercentile Bank	Q	\$ 50,000.00	4.00%	10/24	4/17/2026	18 Months
<u>401 Capital Project Fund</u>						
Case Credit Union	M	\$ 249,457.86	4.75%	1/24	1/31/2025	12 Months
5th/3rd Securities - C.						
Schwab	A	\$ 160,000.00	5.00%	10/24	4/16/2026	18 Months
5th/3rd Securities - Bank of America	A	\$ 177,000.00	5.15%	5/24	12/1/2025	18 Months



12/19/24

Security System Upgrade Quote for Williamstown Township Hall

Central Security will install the following Honeywell equipment:

Vista128BPT control panel, Three 6160 keypads, Expander panel, and One IP/cellular communicator.

We will hook to existing security contacts.

Customer purchases and owns all equipment.

Total project cost: **\$2,128.00**

Payment in advance, for equipment, is required to start project

Monthly monitoring rate is **\$59.95**

*****NOTE*****

Due to fluctuating equipment costs, this quote is good for 30 days

By signing this document I accept the terms of the proposal.

Signed: _____ Date: _____



November 19, 2024

Township Board
Williamstown Township
4990 N. Zimmer Rd.
Williamston, MI 48895

Subject: Proposed Revision to the Zoning Ordinance

Dear Township Board Members:

The Planning Commission has forwarded four zoning ordinance revisions to the Township Board to consider adopting. A public hearing was held on these revisions on November 14, 2024, and there was no public comment. Following is a description of the four revisions:

REVISION NO. 1

Revision No. 1 would correct a conflict between the 40-foot wetland buffer in Section 1.03 and the 60-foot wetland setback in Section 28.02.

Section 1.03 of the Zoning Ordinance defines a Wetland Buffer as follows:

A strip of land surrounding a wetland that provides protection for the wetland from inadvertent and secondary impacts. A wetland buffer may also protect wildlife habitat, prevent erosion, provide nutrient filtration, and serve other functions associated with a wetland. The wetland buffer shall encompass all land within 40 feet of the edge of the wetland.

Section 2.24 of the Zoning Ordinance contains Wetland Buffer Regulations. This section lists certain activities that are permitted provided that a landowner first obtains a wetland buffer permit. There is a list of additional activities, such as fishing, hunting, hiking, grazing of animals, farming, and other agricultural activities that are permitted without a permit.

Section 28.02, subsection [d] (a footnote to the Schedule of Regulations) indicates the following:

A minimum sixty (60) foot setback shall be maintained from any lake, pond, other open body of water, or wetland, unless a larger setback is required by the Michigan Department of Environmental Quality (MDEQ). This requirement shall apply to all principal, accessory, and other structures, including roads and drainage.

The Planning Commission discussed this conflict thoroughly, taking into consideration the following points:

- This conflict has come before the Zoning Board of Appeals and the ZBA has always called for maintaining a 60-foot wetlands setback. Thus, changing the wetland buffer to 60 feet would be consistent with ZBA action.



- The wetland boundary is not fixed and may expand as more development occurs, resulting in more stormwater runoff.
- A property owner wishing to build near a wetland needs sufficient room to complete soil borings and other work related to construction.
- A 40-foot setback is more in line with the wetland setbacks required by other communities in the area.
- The Michigan Department of Environment, Great Lakes, and Energy does not specify a wetland setback in its regulations.

Recommendation No. 1: After debating the issues and weighing the alternatives, the Planning Commission recommends that the 60-foot setback in Section 28.02, subsection [d] be reduced to 40 feet, so that it would read as follows:

A minimum forty (40) foot setback shall be maintained from any lake, pond, other open body of water, or wetland, unless a larger setback is required by the Michigan Department of Environment, Great Lakes, and Energy (EGLE). This requirement shall apply to all principal, accessory, and other structures, including roads and drainage.

REVISION NO. 2

The second revision involves Section 2.03(C)(2)(b), which deals with side yard setbacks for detached accessory buildings. This particular subsection allows the side yard setback to be reduced to 10 feet in the RR and RE districts, subject to certain requirements. There are two concerns with this regulation:

1. It should apply to an *interior* side yard only (not to a corner side yard).
2. This requirement should be footnoted in the Schedule of Regulations for Accessory Buildings in Article 28.00.

Recommendation No. 2: To address the above two concerns the following amendments are recommended:

Section 2.03(C)(2)(b), Side Yard Setback for Accessory Structures in Large Lot Residential Districts.

Revise the introductory sentence to read as follows (new wording is underlined):

The required interior side yard setback for detached accessory buildings in the RR and RE districts may be reduced to 10 feet, provided that:

Section 28.03, Schedule of Regulations for Accessory Buildings. *Add a new footnote pp, which would read as follows:*

[pp] The required interior side yard setback for detached accessory buildings in the RR and RE districts may be reduced to 10 feet, subject to the requirements in Section 2.03(C)(2)(b).

REVISION NO. 3

Planned Developments are subject to the setback requirements that have been agreed to by the developer and the Township and are set forth in writing on the plans and in the Planned Development Agreements. To avoid



confusion, this fact should be noted in a footnote in the Schedule of Regulations for Principal Structures in Article 28.00, as follows:

Recommendation No. 3

Section 28.02, Schedule of Regulations for Principal Structures. *Add a new footnote qq, which would read as follows:*

- [qq] Approved Planned Developments (such as Baan.Gan.Aka, Pine Knoll Estates, and Williamstown Estates) shall be subject to the minimum setbacks and other requirements specified on the plans and in the Planned Development Agreement for each such development.

REVISION NO. 4

Open Space Developments are subject to the setback requirements that are set forth on the plans for the development. To avoid confusion, this fact should be noted in a footnote in the Schedule of Regulations for Principal Structures in Article 28.00, as follows:

Recommendation No. 4

Section 28.02, Schedule of Regulations for Principal Structures. *Add a new footnote rr, which would read as follows:*

- [rr] Approved Open Space Developments (such as Steeplechase) shall be subject to the minimum setbacks and other requirements specified on the plans for each such development.

If you have any questions regarding these zoning revisions, please feel free to contact me. Thank you.

Sincerely,

McKENNA

Christopher J. Doozan, AICP
Community Planning Consultant

c: Wanda Bloomquist, Township Supervisor
Sean Haskin, Planning Assistant
Ron Poth



Private Road Ordinance

WILLIAMSTOWN TOWNSHIP, INGHAM COUNTY, MICHIGAN

PREPARED ON NOVEMBER 24, 2024 BY

MCKENNA
235 East Main Street
Suite 105
Northville, Michigan 48167

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MCKENNA

Communities for real life.



Table of Contents

Article I. In General.....	1
Article II. Application and Approval Procedures	3
Article III. Design Standards.....	5
Article IV. Inspection.....	7

PRIVATE ROADS

ARTICLE I. IN GENERAL

Section 1.01 Purpose.

This Ordinance is intended to protect and promote the public health, safety, comfort, convenience and general welfare of the Township by regulating the location and design of private roads and establishing minimum standards and specifications for the construction of private roads. Such regulations and minimum standards are necessary to ensure that private roads remain passable in all weather conditions and are adequate to provide safe, year-round access by fire, police and other public and emergency vehicles. Such regulations and minimum standards are also necessary to ensure proper layout and design of roads in order to form a functional street transportation network, promote and coordinate effective and energy efficient development, and prevent duplication of roads.

Section 1.02 Definitions.

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Acreage tract and *acreage land* mean land, which is not located in, or a part of, a recorded plat or condominium.

Applicant means a person who holds a legal interest in land and submits an application seeking approval for a private road on the land.

Divide, partition and *assembly* mean the splitting or separating of a parcel of land into parts, or the assembly of land into new parcels, by changing the boundaries and/or legal description, where such splitting, separating or assembly of land is not accomplished pursuant to platting procedures under the Land Division Act, Public Act No. 288 of 1967 (MCL 560.101 et seq.) or Condominium Act, Public Act 59 of 1978 (MCL 559.01 et seq.).

Front lot line means, in the case of a lot located on a private road, the line which separates the lot from the private road easement.

Land means the surface area known as real estate.

Lot means a piece of land, the dimensions and configuration of which are shown on a subdivision plat recorded in the offices of the county register of deeds.

Parcel means a measured portion of land which is described by virtue of a request to divide or partition such land. A parcel may be a subdivision lot, an acreage tract or acreage land.

Plat means a map or chart of a subdivision of land which has been approved in accordance with the Land Division Act, Public Act No. 288 of 1967 (MCL 560.101 et seq.).

Proper frontage means a lot which is in compliance with the minimum lot width requirements for the zoning district in which the lot is located as measured at the building setback line.

Road means any public or private thoroughfare or right-of-way dedicated to or designed for travel and access to any land, lot or parcel, whether designated as a road, avenue, highway, boulevard, lane, court or any similar designation. As used in this Ordinance, the term "road" shall not include driveways which are intended to provide access to a single parcel or single dwelling unit.

- (1) *Private road* means any road that is to be privately maintained and has not been accepted for maintenance by the Ingham County Road Department or Michigan Department of Transportation, but which meets the requirements of this Ordinance or has been approved as a private road by the Township under a prior ordinance.
- (2) *Public road* means any road, or portion thereof, which has been dedicated to and accepted for maintenance by the county road commission or the state.

Section 1.03 Scope; Enforcement; Violations.

- (1) No person shall construct or maintain a private road in the Township, except in accordance with the provisions of this Ordinance. Such provisions shall not apply to a multiple-family project that is subject to site plan review in accordance with separate planning and engineering standards.
- (2) Violations of the provisions of this Ordinance shall be municipal civil infractions and shall be punishable as provided in the Township's Municipal Civil Infractions Ordinance.

Section 1.04 Dividing, Partitioning or Assembling Land and Road Frontage.

No person shall divide, partition, or assemble any land in the Township, unless such land, parcel or lot has the required frontage on a public road or on an approved private road and approved private road easement, and is in compliance with all other minimum lot requirements for the zoning district in which the property is located. A site condominium shall not be created unless each unit (i.e., lot) has proper frontage on an approved private road and private road easement. In determining compliance with lot area standards, land located within the private road easement shall not be counted.

Section 1.05 Minimum Road Frontage Required.

No building permit shall be issued by the Township or any department or official of the Township unless the structure, building or improvement for which such building permit is issued is on a lot or parcel of land that has the minimum frontage required by the Zoning Ordinance on a public road or an approved completed private road.

Section 1.06 Nonconforming Private Road Extensions.

- (1) *Within existing easement.* Where a private road and private road easement were approved by the Township, but the road was not constructed or was not constructed for the full length of the easement, the private road shall not be constructed except in full conformance with this Ordinance.
- (2) *Where easement must also be extended.* Where extension of a private road also requires the extension of the private road easement, the private road may not be extended unless the Township Engineer determines that the existing private road is in compliance with the Township engineering design standards.

Section 1.07 Notice to Subsequent Purchaser.

At the time that an owner of land in the Township sells or otherwise grants an interest in land that fronts on or is served by a private road, or accepts an offer to purchase an interest in such land, the owner shall provide notice to the purchaser that the land abuts or is served by a private road. Such notice shall explain the:

- (1) Maintenance, care and other responsibilities concerning the private road.

- (2) The maintenance, care and other responsibilities concerning the private road are not the responsibility of the Township, Ingham County Road Department, Michigan Department of Transportation, or any other governmental entity.
- (3) The purchaser shall assume such responsibilities immediately upon purchase of the land which fronts on or is served by the private road.

Section 1.08 Responsibility for Maintenance.

Maintenance of private roads is the sole responsibility of the person(s) holding ownership or easement rights in the private roads. Should a private road fall into a state of disrepair so that the private road is not passable in all weather conditions and is inadequate to provide safe, year-round access by fire, police and other public and emergency vehicles, the Township may, at its discretion, begin special assessment procedures for the maintenance, repair and/or improvement thereof, as provided by state law

ARTICLE II. APPLICATION AND APPROVAL PROCEDURES

Section 2.01 Filing of Application.

To initiate review of a proposed private road, the applicant shall submit one (1) completed and signed copy of the required application form along with all other required plans and materials as specified in Section 2.09, including the private road easement agreement and the easement maintenance agreement, to the Township. The application shall be accompanied by a filing fee which shall cover all the costs of review and notification, including, but not limited to, the costs of any consultants retained by the Township for reviewing the application. The application shall be submitted at least 21 days prior to the Planning Commission meeting at which the proposal will be reviewed.

Section 2.02 Staff Review and Recommendation.

- (1) The private road application and related plans and materials shall be forwarded for review to the Township Planner, Township Engineer and other appropriate Township officials, as well as the Northeast Ingham Emergency Services Authority (NIESA) and Ingham County Drain Commissioner. Such reviews shall consider compliance with this Ordinance, sound planning and engineering principles, and any other applicable ordinances.
- (2) A private road that intersects a county road shall require review and approval from the Ingham County Road Department. A private road that intersects with Grand River Avenue (M-43) shall require review and approval by the Michigan Department of Transportation.
- (3) All reviews and recommendations shall be forwarded in writing to the Planning Commission and Township Board.

Section 2.03 Planning Commission Review and Recommendation.

The Planning Commission shall review all private road applications, plans and other required materials, along with staff reviews and recommendations, at a public meeting. The Planning Commission shall consider compliance with this Ordinance, sound planning and engineering principles and any other applicable ordinances. The Planning Commission may postpone action on any application which does not contain all of the information required by this Ordinance. If the required information required is included, the Planning Commission shall make a recommendation to the Township Board to either deny, approve, or approve subject to conditions the private road application. Separate approval of a proposed private road shall not be required where the private road is part of the site condominium that is subject to Township approval.

Section 2.04 Township Board Review and Determination.

After receiving the recommendation of the Planning Commission, the Township Board shall review the private road application, including the private road easement agreement and easement maintenance agreement. The Township Board shall consider the staff reviews and recommendations and the Planning Commission recommendation and shall make a determination based on the provisions of this Ordinance any other applicable ordinances and sound planning and engineering principles. The Township Board shall either deny, approve, or approve with conditions, the proposed private road application.

Section 2.05 Township Board Decision Final; Appeals.

The decision of the Township Board shall be final, but a person having an interest affected by such decision may appeal such decision to the circuit court.

Section 2.06 Variances.

- (1) Where there are practical difficulties preventing a property owner from conforming with the strict letter of this Ordinance, the Zoning Board of Appeals shall have the power to authorize variances from the requirements in this Ordinance, with such conditions and safeguards as it may determine to be necessary so that the spirit of this Ordinance is observed, public safety secured and substantial justice done.
- (2) In ruling on a variance related to this Ordinance, the Zoning Board of Appeals shall follow the general guidelines for variances in the Township Zoning Ordinance.

Section 2.07 Fee Schedule.

The Township Board shall determine a fee schedule for private road applications. The amount of such fee shall take into account the cost of the review, including any consultant or attorney reviews required in this Ordinance.

Section 2.08 Expiration of Approval; Extension.

If construction has not commenced within twelve (12) months of final approval, or if construction has not been completed within twelve (12) months after it was commenced, the private road approval shall become null and void, and a new application shall be required. However, prior to expiration, the applicant may apply in writing to the Planning Commission for a twelve (12) month extension of a private road approval. The Planning Commission may grant an extension if it finds that the previously approved private road adequately represents current conditions and conforms to current Ordinance standards.

Section 2.09 Plans, Documents and Application Requirements.

All private road applications shall include the following plans and documents, and shall comply with the following application requirements:

- (1) *Completed and signed application form.* The application for approval of a private road shall be accompanied by a completed and signed application form, signed by all owners of the property.
- (2) *Private road plan.* The private road plan shall be prepared by a registered professional engineer. The scale shall be not less than one inch equals 50 feet, except, if the road is longer than 1,500 feet, the scale shall not be less than one inch equals 100 feet. The following information shall be provided on the plan:
 - a. The exact location of the proposed private road easement in relation to intersecting streets and adjacent properties.

- b. The location of existing structures on properties within 100 feet of the edge of the road right-of-way.
 - c. Topography within the proposed road right-of-way and within 100 feet of the right-of-way at two-foot contour intervals referenced to a USGS benchmark.
 - d. The private road cross-section, showing the type and depth of base and surface materials.
 - e. Proposed method of road drainage, including proposed stormwater detention and/or retention systems.
 - f. Location of existing and anticipated utility lines, including, where applicable, electric, telephone, gas, cable television, water and sewer lines.
 - g. Other information deemed necessary by the Township to make the determination required by this Ordinance.
- (3) *Road easement.* A written private road easement shall be submitted in recordable form which meets the minimum design standards set forth in Article III of this Ordinance.
- (4) *Road easement maintenance agreement.* A private road easement maintenance agreement shall be submitted in a recordable form which meets the minimum design standards set forth in Article III of this Ordinance.
- (5) *Road name.* Private roads shall be named, and upon construction of the road, appropriate signage shall be erected to identify the road name. Road names shall not be permitted which might cause confusion with existing roads in or near the Township. Names of roads that intersect with county roads shall be approved by the Ingham County Road Department. Names of roads that intersect with Grand River Avenue shall be approved by the Michigan Department of Transportation. All other road names shall be approved by the Township Board.

Section 2.10 Recording of easement and maintenance agreement.

All road easements and road easement maintenance agreements shall be recorded by the applicant at the office of the county register of deeds, and proof of such recording shall be submitted to the Township prior to the issuance of any permits, or commencement of construction, on the private road.

ARTICLE III. DESIGN STANDARDS

Section 3.01 Road Requirements

- (1) *Right-of-way.* The minimum right-of-way width for a private road with curb and gutter shall be sixty (60) feet, with a minimum cul-de-sac right-of-way diameter of one hundred twenty (120) feet. The minimum right-of-way width for an uncurbed private road with ditches shall be sixty-six (66) feet, with a minimum cul-de-sac right-of-way diameter of one hundred forty two (142) feet.

The road surface and any cul-de-sac shall be centered in the right-of-way, except as it is otherwise deemed appropriate by the Planning Commission and Township Board due to unusual site features or conditions.

- (2) *Road surface.* Private roads with curb and gutter shall be twenty-seven (27) feet wide measured between back of curbs. Uncurbed private roads with ditches shall be twenty-four (24) feet wide measured between the edges of pavement.
- (3) *Construction.* All new private roads shall comply with the design and construction standards adopted by the Township Board (see exhibits on pages 9 through 13).

- (4) *Drainage.* The right-of-way and road shall be adequately drained to prevent flooding or erosion of the road. Where appropriate, ditches shall be located within the road right-of-way and, where appropriate, road drainage shall be conveyed to existing watercourses and waterbodies. The discharged water shall not release to the land of another property owner unless the water follows an established watercourse. A bridge or underground crossroad drainage shall be provided where the proposed right-of-way crosses a stream or other drainage course.
- (5) *Permits.* Construction permits from the Ingham County Road Department are required for connection of private roads to County roads. Construction permits from the Michigan Department of Transportation are required for connection of private roads to Grand River Avenue (M-43). The applicant shall obtain all necessary permits from the Ingham County Drain Commission, state Department of Environment, Great Lakes, and Energy, and other state, county, or local agencies. Evidence of such required permits shall be submitted to the Township prior to construction.
- (6) *Systems and connections.* All private roads shall be designed to form a safe and efficient road network. Accordingly, private roads shall connect to existing public or private roads, where feasible. Private roads shall also be designed to connect to planned or anticipated future roads. Culs-de-sac longer than, 1,000 feet shall not be permitted. Private roads serving more than 20 lots or 20 dwelling units shall have at least two points of access to a public road.
- (7) *Easements.* A written private road easement in recordable form shall be required. Such easement shall meet the following minimum requirements:
- a. *Legal description.* A detailed legal description of the private road easement shall be submitted with the private road permit application.
 - b. *Emergency and public vehicle access.* The easement shall provide for unrestricted access for emergency and public vehicles used in performance of necessary public services.
 - c. *Noninterference.* The terms of the easement agreement shall prohibit any property owner served by the road from restricting or interfering with the normal ingress and egress of other property owners, their families, guests, invitees, tradespeople and other persons traveling to or leaving any of the properties served by the private road.
 - d. *Future connections.* The terms of the easement agreement shall provide that the Township Board may require that future abutting private roads or public roads shall be connected to the existing private road.
 - e. *Setback from existing structures.* New private road easements shall be located to provide a sufficient distance from all existing conforming structures and legally nonconforming structure so that such structures comply with the front yard setback requirements for the zoning district in which they are located.
- (8) *Easement maintenance agreement.* Continued maintenance of private roads and road drainage facilities shall be the responsibility of the property owners served by such roads. Prior to scheduling a pre-construction meeting, such property owners shall enter into a legally binding easement maintenance agreement, which shall be subject to review and approval by the Township Attorney. At a minimum, the easement maintenance agreement shall contain the following:
- a. *Maintenance costs.* The easement maintenance agreement shall acknowledge that the road surface and easement area are privately owned and that all construction and improvements within the easement will be contracted and paid for by the signatories to the agreement.

- b. *Method of apportioning maintenance costs.*
 - i. *Original users.* The agreement shall describe the method by which maintenance costs and costs of improvements will be apportioned among the original users of the private road.
 - ii. *Subsequent users.* The agreement shall describe the method for apportioning new users for a proportionate share of the maintenance costs and costs of improvements of the private road.
 - c. *Township not responsible.* The provisions of the easement maintenance agreement shall in no way be construed to obligate the Township to perform regular inspections of the easement area, or to provide any repairs or maintenance. The Township may intercede in maintenance of a private road only if a potential health or safety hazard is brought to the attention of Township officials.
 - d. *Special assessment provision.* The easement maintenance agreement shall contain a provision authorizing the Township Board to authorize the repair of any private road which is not being maintained adequately to permit safe access by users and emergency vehicles, and to assess the cost of such repair, including the costs of engineering and administration, to the signatories to the easement maintenance agreement on an equitable basis. The decision to authorize repair of a private road shall be at the Township Board's sole discretion in accordance with its legislative powers.
 - e. *Maintenance needs.* The easement maintenance agreement shall acknowledge the responsibility of the property owners along the private road to maintain the surface and to resurface when necessary; to provide snow and ice removal; to repair potholes; to maintain road drainage systems; to maintain unobstructed vision at any intersection with another private road or a public road; and to regularly cut the weeds and grass within the easement.
 - f. *Continuing obligation.* The easement maintenance agreement shall specify that the obligation to maintain the easement shall be an obligation running with the land to be served by the private road and shall be binding upon the owners of such land and their heirs, successors and assigns.
- (9) *Culs-de-sac and T-turnarounds.* T-turnarounds shall only be used at the end of stub streets which have no dwelling units fronting on such stub streets. Culs-de-sac shall be constructed at the end of all dead-end private roads, regardless of whether the roads are expected to be extended in the future.

ARTICLE IV. INSPECTION

Section 4.01 Purpose.

The applicant shall notify the Township 48 hours prior to commencement of construction to facilitate inspection by the Township Engineer at various stages of such construction. Inspections conducted by the Township Engineer are intended to ensure that the private road is being constructed in accordance with the standards set forth in this Ordinance and the approved plans. Inspections by the Township Engineer shall not relieve the applicant, the applicant's engineer, or contractor from their obligations under this Ordinance.

Section 4.02 Spot Inspections; Final Inspections.

Inspections may be conducted by the Township Engineer during construction and upon completion of a private road as follows:

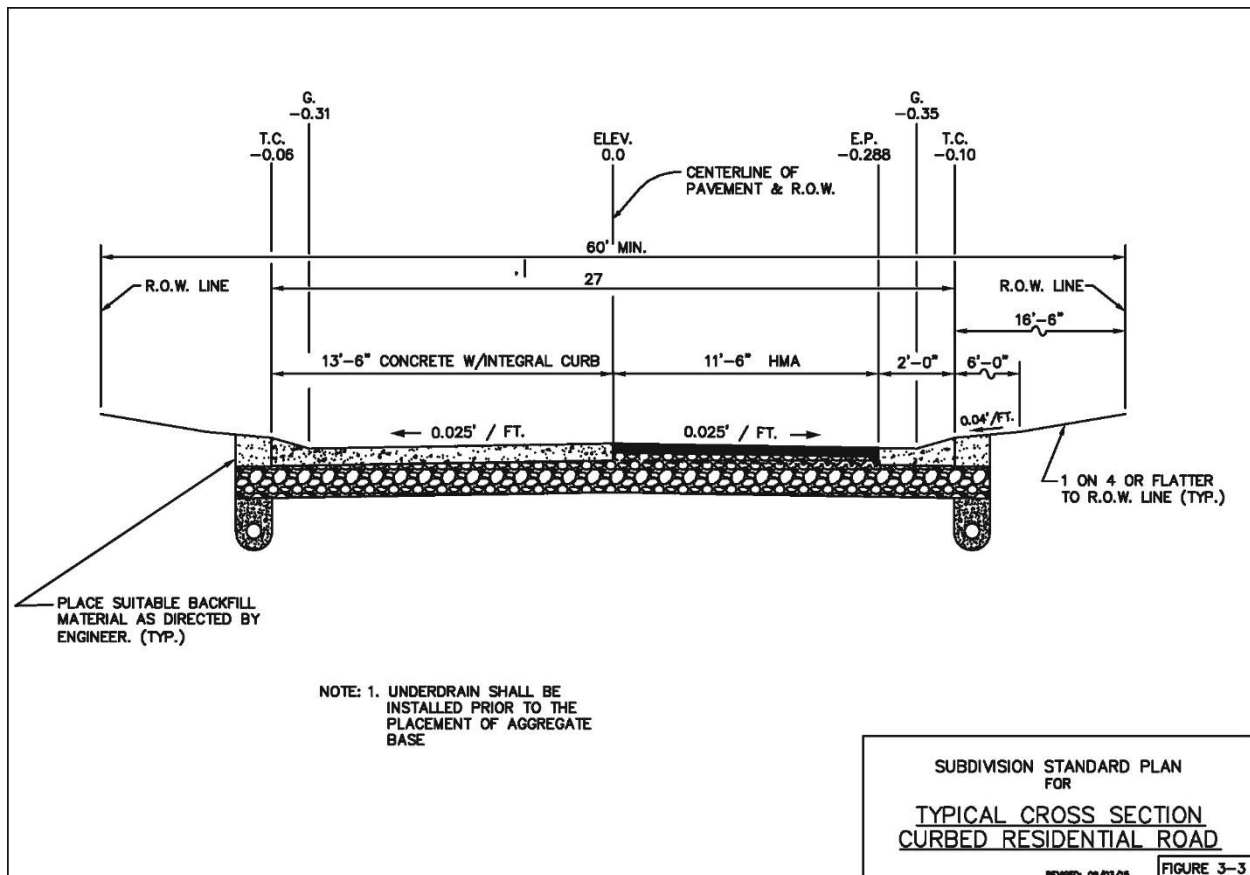
- (1) *Spot inspections during construction.* Spot inspections during construction may be conducted to ensure proper completion of the following work, where applicable:

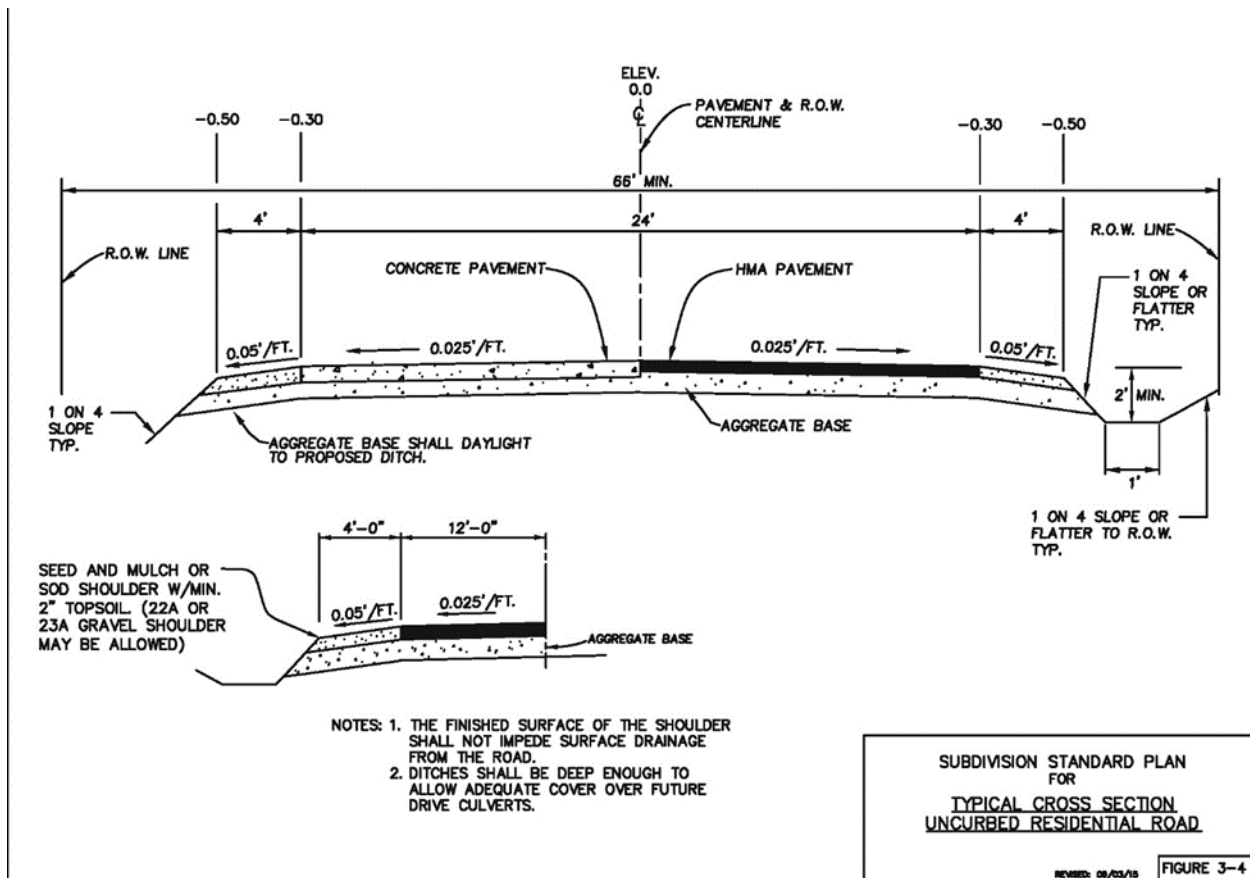
- a. Grade and alignment.
 - b. Preliminary drainage and utility structures.
 - c. Finished subgrade.
 - d. Base and paving materials.
 - e. Bituminous or concrete paving.
 - f. Curb and gutter.
 - g. Compaction of subsoils.
- (2) *Effect of approval of a construction phase.* Approval of any private road construction phase by the Township Engineer does not guarantee approval of subsequent phases or final approval of the constructed road.
- (3) *Final inspection.* Upon completion of the private road, the applicant or the applicant's engineer shall submit a complete set of as-built drawings to the Township. The Township Engineer shall review the as-built drawings and conduct a final inspection to ensure that all visible construction, including cleanup, has been satisfactorily completed.

Section 4.03 Performance guarantee.

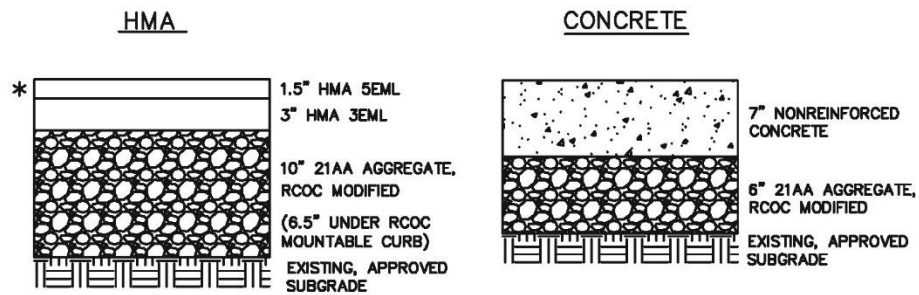
To ensure completion of a private road in accordance with the requirements set forth in this Ordinance, the Township shall require the applicant to provide a performance guarantee. The amount and form of the performance guarantee shall be determined in accordance with guidelines in the Zoning Ordinance.

EXHIBITS





SINGLE FAMILY RESIDENTIAL SUBDIVISIONS



* SS - 1H @ 0.10/GAL./SYD. BETWEEN LIFTS
COMMERICAL A.D.T. COULD WARRANT A
DIFFERENT TYPE HMA MIXTURE

HMA GUIDELINES

- TOP COURSE AWI = 260
- 5% MIN. A.C. CONTENT
- TARGET AIR VOIDS = 3% BASE COURSE
3.5% LEVELING & TOP COURSE
- PERFORMANCE GRADE BINDER PG 64-22

SUBDIVISION STANDARD PLAN
FOR

STREET PAVEMENT

RPSPD 09/03/16

FIGURE 3-5



MCKENNA

November 18, 2024

Township Board
Williamstown Township
4990 N. Zimmer Rd.
Williamston, MI 48895

Subject: Proposed Private Road Ordinance

Dear Board Members:

The Ingham County Road Department has decided that it will not accept any roads for public dedication that are located in condominiums (although it will continue to accept roads located in subdivision plats).

Most new residential developments in Michigan are now developed under the Condominium Act, resulting in site condominiums, which look and function like conventional subdivision plats. Developers choose the condominium option because it takes substantially less time to obtain approval than it does for a subdivision plat.

A consequence of the Road Department's action is that the Township must permit private roads if it wishes to allow condominium development. Currently, the Township does not allow private roads in new developments, pursuant to Section 2.10(B), which states that "The front lot line of all lots shall abut onto a publicly dedicated road right-of-way."

PRIVATE ROAD ORDINANCE

For several months, the Planning Commission has been working on the attached Private Road Ordinance to provide the Township with application requirements, design standards, and development guidelines for new private roads. The Ordinance contains four articles, which are summarized as follows:

1. **ARTICLE I. IN GENERAL.** This article states the purpose of the ordinance, provides definitions, addresses the scope of the ordinance and violations, addresses land division and minimum road frontage requirements, requires notice to subsequent purchasers, and assigns responsibility for maintenance of private roads.
2. **ARTICLE II. APPLICATION AND APPROVAL PROCEDURES.** This article outlines private road review and approval requirements, which includes review by the Planning Commission with the final approval by the Township Board.
3. **ARTICLE III. DESIGN STANDARDS.** This article sets forth requirements for the private road right-of-way, road surface, construction, drainage, permits, easement, easement maintenance agreement, cul-de-sacs, and turnarounds.
4. **ARTICLE IV. INSPECTION.** This article outlines construction inspection and performance guarantee requirements.

With respect to the design standards, the Ordinance requires private roads with curb and gutter to be 27 feet wide measured between back of curbs. Uncurbed private roads with ditches shall be 24 feet wide measured between the edges of pavement.

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

○ 248.596.0920
F 248.596.0930
MCKA.COM

Communities for real life.



The minimum right-of-way width for a private road with curb and gutter is 60 feet. The minimum right-of-way for an uncurbed private road with ditches is 66 feet.

ADDITIONAL ZONING AMENDMENTS

In the process of creating the Private Road Ordinance, the Planning Commission identified the need for the following minor zoning amendments (amendments are underlined):

1. Revisions are proposed to the definition of **driveway** in Section 1.03, which would read as follows:

A private lane, designed primarily for use by vehicles, which connects houseses, garages, or other buildings with a road.

2. Revisions are proposed to the residential road or driveway standards in Section 2.10(D)(3), which would read as follows:

Type of Road or Driveway	Minimum Width	Pavement Required	Curb and Gutter Required?
Driveways to detached units in a <u>subdivision</u> plat or site condominium	9 feet	Paved	<u>No</u>
Driveways to detached lots not in a <u>subdivision</u> plat or site condominium	9 feet	Gravel or Paved	<u>No</u>

ACTION REQUESTED

On November 14, 2024, the Planning Commission held a public hearing regarding the Private Road Ordinance and the zoning amendments. There was no public comment. Following brief discussion, the Planning Commission unanimously approved a motion to recommend approval of the Private Road Ordinance and the zoning amendments to the Township Board.

Sincerely,

McKENNA

Christopher J. Doozan, AICP
Community Planning Consultant

c: Wanda Bloomquist, Township Supervisor
Sean Haskin, Planning Assistant
Ron Poth

**WILLIAMSTOWN TOWNSHIP
RESOLUTION #97-2025
POVERTY GUIDELINES RESOLUTION**

Resolution by Clerk Cleveland.

Be it resolved that:

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the Township Board; and

WHEREAS, the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994 (MCL 211.7u); amended by PA 620 of 2002; and further amended by PA 253 of 2020 and

WHEREAS, pursuant to PA 253 of 2020 Williamstown Township, Ingham County adopts the following guidelines for the Supervisor and Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a homestead the property for which an exemption is requested.
2. File a claim with the Supervisor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
3. Produce a valid drivers' license or other form of identification if requested.
4. If requested, produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
5. Meet the Township poverty income standards as defined and determined annually by the Williamstown Township Board.
6. The application for an exemption shall be filed after January 1, but before the day prior to the last day of Board of Review.
7. File the Poverty Exemption Affidavit with the application.
8. Any additional eligibility requirements as determined by the Township Board;

The Board of Review shall follow the above-stated policy and stated guidelines in granting or denying an exemption.

Be it further resolved to approve the Williamstown Township Poverty Guidelines for calendar year 2024 in all sections as shown below. To be eligible for a poverty exemption, the applicant and all persons residing in the principal residence/homestead (combined) must not have assets that exceeds the Maximum Asset Standards, excluding the principal residence, one vehicle per resident with a maximum of two, and monies received pursuant to MCL 206.520 (homestead property tax credit). Assets include, but are not limited to, real estate other than the principal residence, personal property, vehicles over two, recreational vehicles, checking/savings accounts, stocks, bonds, life insurance, retirement funds, etc. *For households above the Poverty Guidelines, the Taxable Value will be reduced by 50% for income under 1.75 times the Federal poverty limit and a Taxable Value reduction of 25% for income at or above 1.75 times the Federal poverty limit to the max listed below.* The Poverty Guidelines for 100% exemption in Williamstown Township are based on 1.5 times the Federal Poverty Guidelines to a maximum of 2 times the Federal Poverty Guidelines with maximum Asset Standards as follows:

Size of family	100% exemption	50% exemption	25% exemption		Max. total assets
1	< or = \$22,590	< or = \$26,355	< or = \$30,120		\$ 25,000.00
2	\$ 30,660.00	\$ 35,770.00	\$ 40,880.00		\$ 30,000.00
3	\$ 38,730.00	\$ 45,185.00	\$ 51,640.00		\$ 35,000.00
4	\$ 46,800.00	\$ 54,600.00	\$ 62,400.00		\$ 40,000.00
5	\$ 54,870.00	\$ 64,015.00	\$ 73,160.00		\$ 45,000.00
6	\$ 62,940.00	\$ 73,430.00	\$ 83,920.00		\$ 50,000.00
7	\$ 71,010.00	\$ 82,845.00	\$ 94,680.00		\$ 55,000.00
8	\$ 79,080.00	\$ 92,260.00	\$ 105,440.00		\$ 60,000.00
ea. additional	\$ 8,070.00	\$ 9,415.00	\$ 10,760.00	9 or more	\$ 65,000.00

Seconded by: Trustee Eyster

Roll call vote:

Aye: Clerk Cleveland, Trustee Eyster, Supervisor Bloomquist, Trustee Creagh, Trustee Duffy, and Trustee Steinberg.

Absent: Treasurer Cutshaw.

No: None.

Certification

I, Robin Cleveland, the duly elected and acting Clerk of Williamstown Township, hereby certify that the foregoing resolution was adopted by the Township Board of said township at the regular meeting of said board held on February 14, 2024 at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Robin A. Cleveland, Clerk

2024 RECYCLING COSTS

	Boxboard Units	Mixed Plastic Units	Tin Units	Colored Glass	Mixed Paper Units	Contaminatio n				
Units 2024										
January	0.75	0.28	0.09	0.32	0.45					
February	1.07	0.45	0.01	0.73	0.62					
March	0.70	0.32	0.09	0.32	0.46					
April	0.80		0.29	0.21	0.77	0.45				
May	0.81	0.15	0.13	0.41	1.05					
June	0.82	0.36	0.15	0.38	0.66					
July	1.06	0.41	0.38	0.47	0.11					
August	0.85		0.12	0.32	0.26					
September	1.09	0.34	0.38	0.49	0.11					
October	1.24	0.26	0.80	0.37	0.47					
November	1.05	0.36	0.06	0.35	0.47					
December										
TOTAL	10.24	2.93	2.50	4.37	5.43	0.45				
Processing Charges 2024	Boxboard	Mixed Plastic	Tin Units	Colored Glass	Mixed Paper	Contaminatio n	Sub Total	Dumpster Cost	Fall Clean- Up Costs	Total Cost
January	18.96	-10.16	9.07	-40.25	60.75		38.37	-504.19		-465.82
February	30.49	-16.33	-1.33	-62.71	89.90		40.02	-504.19		-464.17
March	4.98	-7.30	12.10	-40.72	72.84		41.90	-504.19		-462.29
April	30.56		29.23	-59.44	123.20	-50.31	73.24	-504.19		-430.95
May	30.94	-5.44	13.10	-74.41	168.00		132.19	-504.19		-372.00
June	27.22	-13.07	14.28	-55.69	105.60		78.34	-504.19		-425.85
July	40.49	-14.88	36.18	-44.93	17.60		34.46	-504.19		-469.73
August	32.47		11.42	-32.76	41.60		52.73	-504.19		-451.46
September	36.19	-12.34	33.60	-45.40	16.80		28.85	-504.19	-1757.00	-2232.34
October	22.57	-9.44	7.17	-43.06	72.85		50.09	-504.19		-454.10
November	8.61	-13.07	5.38	-41.18	72.85		32.59	-504.19		-471.60
December								-504.19		-504.19
TOTAL	283.48	-102.03	170.20	-540.55	841.99	-50.31	602.78	-6050.28		-7204.5

State Shared Revenue

Date	Months Incl.	FY 22-23		FY 23-24		FY 24-25			FY 25-26		
		Amount	Distribution Rate	Amount	Distribution Rate	State Estimate	Actual Amount	Distribution Rate	State Estimate	Actual Amount	Distribution Rate
30-Apr	Jan - Feb	\$118,231.00	16.4875	\$ 84,577.00	16.0001	\$ 88,809.00	\$ 89,304.00	\$ 16.8945	\$ 89,194.00		
30-Jun	Mar - April	\$92,534.00	17.5054	\$ 92,265.00	17.4546	\$ 91,155.00	\$ 87,717.00	\$ 16.5942	\$ 91,554.00		
31-Aug	May - June	\$101,414.00	19.1854	\$ 89,748.00	16.9785	\$ 99,124.00	\$ 98,204.00	\$ 18.5782	\$ 98,652.00		
31-Oct	July - Aug	\$105,674.00	19.9913	\$ 106,361.00	20.1212	\$ 103,981.00	\$ 102,613.00	\$ 19.4122			
30-Dec	Sept - Oct	\$99,981.00	18.9143	\$ 103,750.00	19.6273	\$ 99,956.00	\$ 91,701.00	\$ 17.3479			
28-Feb	Nov - Dec	\$96,333.00	18.3377	\$ 94,222.00	17.8249	\$ 98,512.00					
Total		\$614,167.00		\$ 570,923.00		\$ 581,537.00	\$ 469,539.00		\$ 279,400.00		
Population		4978		5286		5286	5286		5286		
Constitutional Revenue Sharing payments are based on a portion of sales tax collections determined on a population basis from the most recent census.											