

Williamstown Township Planning Commission

Annual Report

April, 2023 – March, 2024

Planning Commissioners: Gerald Eidt (Chair), Rob Stanford (vice-chair), Dali Giese (secretary), Jim Brinker (secretary), Commissioners, Jim Flore, Toby Weston, Donna Tocarchick, Ron Poth and Twp. Board Trustee Keith Creagh.

Staff: Chris Doozan from McKenna Associates and Jim Howard.

Meetings

The November meeting was rescheduled to 11/1/23.

- **Rezoning**

None

- **Variations**

645 E. Haslett Rd. Granted for accessory apartment over the 800 sq. ft. allowed and for the front door of an accessory apartment facing the front yard.

3416 Corwin Rd. Granted for Parking in the front yard and set back for an accessory structure.

4451 N. Williamston Rd.: Granted. The variance will allow a future, conforming use residence to be built on the back of the property, (west of the barn) with variance from Section 3.03F, to allow the non-conforming barn to remain on the property.

3605 Zimmer Rd.: Denied: The ZBA determined that the need for the variance was self-created and there were other options available on the property to install a solar array that meet the setback requirements of the Zoning Ordinance.

260 Shoesmith: Granted. Reduce the wetland setback on the west end to 10ft. of the property line but outside the wetland. The East side setback was reduced to 19 ft. from the wetland at the nearest point. EGLE permit to be submitted with building permit.

- **SUPs and Site Plan Review**

The accessory building for NCIA Trucking, 3416 Corwin Rd. The Planning Commission recommended approval subject to obtaining the required variances to the Board on 5-24-23. ZBA variances granted variances on 8-15-23 for parking and setback. Board approved the Special Use Permit and Site Plan on September 13, 2023.

Application received for Event Barn SUP and Site Plan on 7-26-23. Review was not completed due to missing information. Information has not been received as of 3-27-24.

The accessory apartment at 645 E. Haslett was recommended to the Board for approval on 5-24-23. ZBA had approved required variances on 4-27-23. Board approved the SUP and Site Plan on 6-14-23.

- **Site Plan Review**

Red Cedar Bend application received.

- **Subdivision Ordinance Updates**

None

- **Subdivision Plat**

None

- **Miscellaneous**

- Approved 2022/2023 Annual Report at the May 24, 2023 meeting.
- A Capital Improvements Plan Committee was formed and began meeting in November of 2022 to draft the Township's first plan; the PC passed a resolution at the November 1, 2023 meeting forwarding the plan to the Township Board. Township Board adopted the plan February 14th, 2024
- Correspondence was sent to both Perry Township (Shiawassee County) and Meridian Township regarding updates to their master plans.
- At the November 1, 2023 meeting the PC initiated the process of updating the master plan for Williamstown Township

- **Zoning Ordinance Updates**

- The PC continued its review of and revisions to the draft solar and wind ordinance amendments throughout the year
- Green Zone: Public Hearing held on January 24, 2024 and recommended amendments to the Township Board. Board approved March 13, 2024.

